

Bella Vista Elementary School Site Council

SCHOOL SITE COUNCIL (SSC) COMPOSITION AND ROLES

- The SSC is a group of people elected to represent parents, teachers, administration and other staff.
- California Education Code 52852 requires the establishment of an SSC for schools receiving certain state and/or federal funds.
- Members are to be chosen by peers
- Membership, in most School Site Councils, is chosen by ballot
- Many districts elect members for a two-year term
- No membership qualifications are given in law

SITE PRINCIPAL

- Is a member of the council and attends all meetings for their entirety
- Provides information and leadership
- Administers the approved Single Plan for Student Achievement
- May not veto council decisions or change the approved Single Plan for Student Achievement.

OTHER MEMBER ROLES

- The council will need officers including:
- Chairperson
- Vice-Chairperson
- Secretary
- Parliamentarian
- Other officers as needed

THE SSC MUST OBSERVE

(ED CODE 35147)

- Meetings must be open to the public
- The public may address the council
- Meeting notice posted 72 hours in advance
- Notice must specify date, time and place
- SSC action limited by the posted agenda
- Questions or information need not be on the agenda
- Violations require the item to be reconsidered at the next meeting after public input
- Minutes must be posted publicly

Our Responsibilities and Timelines

- School Accountability Report Card (SARC)
Due November 16, 2016
- Single Plan for Student Achievement (SPSA)
Due December 16, 2016
- Comprehensive School Safety Plan (CSSP)
Due March 31, 2017
 - School Site Emergency Plan
Due April 28, 2017